DBS List of Acceptable Identification

Route 1 – For all applicants except paid non-EEA nationals (3 documents to be seen) 1 document from Group 1. 2 further documents from Group 1, 2a or 2b Combination of documents must confirm name, DOB & current address. If unable to satisfy Route 1, proceed to Route 2/Fingerprints.	Route 2 – UK/EEA applicants only (3 documents to be seen plus an External ID Check) 1 document from Group 2a. 2 further documents from Group 2a or 2b. Combination of documents must confirm name, DOB & current address. If unable to satisfy Route 2, proceed to Route 3/Fingerprints.	For paid non-EEA nationals ((3 documents to be seen) 1 Primary Document 2 Supporting Documents from Grou 2a or 2b. Combination of documents must co name, DOB & current address If unable to satisfy this route, check cannot be submitted
Fingerprints Paper application form required (unable	Route 3 – For UK/EEA residing in UK 5+ years only (5 documents to be seen)	
Attendance at a local Police Station for fingerprints to be taken.	A UK Birth Certificate issued after birth. 4 further documents, 1 from Group 2a, 3 from 2a or 2b. At least one of the documents must show the applicant's current address.	

Group 1 Primary Identity Documents

- Current valid Passport
- Biometric Residence Permit (UK)
- Current Driving Licence photo card (UK / Isle of Man / Channel Islands and EEA) (Full or Provisional)
- Birth Certificate (UK / Isle of Man / Channel Islands) (Issued within 12 months of birth)

Full or short form acceptable including those issued by UK authorities overseas, such as Embassies, High Commissions & HM Forces. (Photocopies are not acceptable)

If unable to satisfy Route 3, proceed to Fingerprints.

Adoption Certificate (UK / Channel Islands)

Paid Non-EEA Nationals

Primary Documents

- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to do the type of work in question.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to do the work in question.
- A current Residence Card (including an Accession Residence Card or a Derivative Residence Card) issued by the Home Office to a non-European Economic Area national who is a family member of a national of a European Economic Area country or Switzerland or who has a derivative right of residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a family

member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is less than 6 months old together with a Positive Verification Notice from the Home Office Employer Checking Service.

- An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, together with a Positive Verification Notice from the Home Office Employer Checking Service.
- A Positive Verification Notice issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question.

Group 2a Frusted Government Documents	Group 2b Financial & Social History Documents	
 Current Driving Licence – photo card only (All Countries except Group 1) (Full or Provisional) 	 Mortgage Statement (UK or EEA) ** Bank/Building Society Statement (UK, Channel Islands or EEA) * 	
 Current Driving Licence – paper version (UK / Isle of Man / Channel Islands / EEA) (Full or Provisional) 	 Bank/Building Society Account Opening Confirmation Letter (UK) Credit Card Statement (UK or EEA) * Financial Statement e.g. pension, endowment, ISA (UK) ** 	
 Birth Certificate (UK / Isle of Man / Channel Islands) (Issued after the time of birth) 	 P45/P60 Statement (UK / Channel Islands) ** Council Tax Statement (UK / Channel Islands) ** 	
 Marriage / Civil Partnership Certificate (UK / Channel Islands) HM Forces ID Card (UK) 	 Utility Bill (UK) - Not Mobile Phone * Benefit Statement (UK) e.g. Child Allowance, Pension * Document from Central/ Local Government/ Government Agency/ Local Authority (UK / 	
 Fire Arms Licence (UK / Isle of Man / Channel Islands) 	 Bocument from Centraly Local Government, Government Agency, Local Authority (OK / Channel Islands) * e.g. DWP, Employment Service, HMRC, Job Centre, Social Security 	
 Immigration document, work permit or VISA (Issued outside of EEA) (Valid only for roles whereby applicant is living and working outside of UK.) 	 EEA National ID Card – must be valid Cards carrying the PASS accreditation logo (UK / Isle of Man / Channel Islands) – must be valid Irish Passport Card – must be valid (Cannot be used with an Irish Passport) Letter from Head Teacher or College Principal (16-19 year olds in full time education in the 	
ease note if a document in the List of Valid Ide Denoted with * - issued in the last 3 r	UK)	

• Denoted with ** - issued in the last 12 months