



Meet the teacher

September 2024

Staffing

Year 1 2024-25



Manston★



Mrs Lucy Millington
Class Teacher /
Assistant Head
Teacher



**Mrs Michelle
Barratt**
Learning
Support



**Miss Rebecca
Pearce**
Learning
Support

Child protection Staff

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SAFEGUARDING CHILDREN

If you are worried about something and need to speak to an adult we have special staff you can speak to in school.

The designated safeguarding lead professionals at Manston Primary are:



Mr Clay

Headteacher



Miss Thorpe

Safeguarding Welfare Officer



Mrs Joul

Learning Mentor



Mrs Broadley

Extended Services Manager

Out of school you could speak to a trusted adult or contact ChildLine.



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Daily timings



- School starts at 08:50 am every day
- Classroom doors will be open from 08:45 and pupils are invited to come straight inside
- School ends at 03:15 pm every day

- Break time for this class is at 10.15
- Lunch time for this class is at 11:55

Timetable

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	8:50-9	9-9:30	9:30-10:15	10:15-10:30	10:30 – 11:10	11:10–11:55	11:55 -12:55	12:55 – 1:15	1:15 – 2:15	2 – 3	3 – 3:15
Mon	Register and Early bird/number formation	Assembly(9:15-9:45)	Maths	Break time	Phonics	English	Lunch time	Handwri ting (Y1 CEW on working wall)	PE	PSHE	Story time
Tues		KS assembly	Maths		Phonics	English			PE	RE	
Wed		Singing assembly	Maths		Phonics	English			Topic	Art	
Thurs		Class assembly (9-9:20)	Maths		Phonics	English			Science	Topic	
Fri		Maths			Phonics	English			ICT (1-2pm)	Celebration Assembly	

Weekly Events

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Day	Event	
Monday	PE (wear kit)	
Tuesday	PE (wear kit)	
Wednesday		
Thursday		
Friday		

Please note that for PE earrings (studs only) need to be removed once the ears have been pierced for 6 weeks. If your child cannot do this unaided please send them in without earrings on PE days. Pupils with newly pierced ears will be required to tape up their ears during PE lessons for safety reasons.

Topics this term.

Phonics: This is taught each day with a focus on reading and the application of learned phonics sounds to aid with spelling as well as reading and writing sentences. There will be ongoing phonics intervention sessions with the LSAs in class as well as daily reading. Please try and read with your child daily - if only for 10 minutes. This will support what we are doing in class as well as promoting a love of reading.

English: This is taught each day. Our English lessons tend to tie in with our Topic of the half term. For Autumn 1, we will be looking at the story Owl Babies where we will retell and rewrite the story and then have a go at writing our own story based on a nocturnal animal. The main focus here will be constructing sentences, the application of phonics and presentation.

Maths: This is taught each day. This half-term we begin with place value and number. Maths is still very practical as we introduce some more formal methods. Word problems are also included to improve problem solving and reasoning.

1 CHAPTER 1 Numbers to 10	2 CHAPTER 2 Number Bonds	3 CHAPTER 3 Addition within 10
4 CHAPTER 4 Subtraction within 10	5 CHAPTER 5 Positions	6 CHAPTER 6 Numbers to 20
7 CHAPTER 7 Addition and Subtraction within 20	8 CHAPTER 8 Shapes and Patterns	9 CHAPTER 9 Height and Length

Topics this half term (Autumn 1).

Science: Identifying animals

Geography: Human and physical features – our local area

History: Houses/homes past and present

RE: Special books and stories

PSHE: Family and relationships

Art/DT: Make your mark – use a range of mediums to create different types of marks.

Computing: Computing systems and networks: Improving mouse skills

Music: Pulse and rhythm

PE: Fundamentals and team building

Homework

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Years 1 and 2

1 hour per week which will include Reading, Spelling/ Phonics, other English and Maths work / topic work

Reading at home 4 or 5 times a week for 10/15 minutes

You should have all been provided with TTRS and Bug Club log ins this academic year. If you have not got this, or need it again, please let me know and I can sort asap!

- The websites below will also give you further helpful information:
- <http://www.nnparenttoolkit.org.uk/information-for-parents/> (Maths)
- <http://www.theschoolrun.com/> (Maths, Literacy and other primary subjects)
- It is **REALLY IMPORTANT** for children to learn any times tables they still aren't confident about- we are still subscribing to TTrock stars and children should access this at least twice a week at home. They also need to be able to tell the time accurately using digital and analogue clocks, as this is a life skill.

Possible trips and events

Hopefully, we will be able to go on trips and take part in lots of exciting activities this year. These could include:

- A local walk and trip to the Library (Autumn 1) - Geography
- Abbey House Museum (Autumn 2) - History
- Lillie Timmons visitor (Spring 2) - Art
- Poppins Presentation Visitor (Summer 1) - English
- Lotherton Hall (Summer 2)

- KS1 Reward - Forest School session

Uniform

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- Branded school uniform can be purchased from - *Uniwears*.
https://www.uniwears.co.uk/products/manston-primary-school-sweatshirt?_pos=3&_sid=7b719498d&_ss=r&variant=47855109734745
- Non branded dark blue versions of jumpers and cardigans are also fine for children to wear.
- Pupils need to wear PE kit on their PE days including those that go swimming.
- It is really helpful if jumpers, coats, etc. are named to reduce the likelihood of these items getting lost.

Uniform

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- ▶ Navy school jumper (with or without logo)
- ▶ Navy school cardigan (with or without logo)
- ▶ White polo shirt or shirt
- ▶ Grey school trousers/skirt
- ▶ Grey school dress
- ▶ Blue checked school summer dress
- ▶ Grey school shorts
- ▶ Black shoes or trainers that children can fasten independently e.g. Velcro
- ▶ Long hair must be tied up / no extreme hair styles
- ▶ PE Kit (worn on PE days)
 - ▶ Team coloured t-shirt
 - ▶ Black or grey PE shorts
 - ▶ or
 - ▶ Black or grey jogging bottoms or leggings
 - ▶ Navy hooded top with logo



Communication

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- School communicates through email, text messages and sometimes paper letters.
- Each Friday, a weekly newsletter comes home with details of all that is going on in school.
- Class teachers will also email to share specific information and updates.
- School can list 2 numbers as priority one contacts so that both parents receive any general text messages sent.
- Please add the following emails to your contacts so that emails come straight to your inbox:
 - manston.primary@manston.leeds.sch.uk
 - no-reply@mail.arbor-education.com



no-reply@mail.arbor-education.com on behalf of Manston Primary School <manston.primary@manston.leeds.sch.uk>

Home School Agreement

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- An updated copy of this, including an online safety pupil user agreement has come home recently.
- Please review this at home with your child.
- This agreement applies to all pupils, parents and staff at Manston Primary

Manston Primary Home-School Agreement

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School will:	Parents and Carers will:	Pupils will:
<ul style="list-style-type: none">• treat all pupils, parents and carers, visitors and staff members with kindness and respect• provide a safe and happy environment where all children are valued, respected, and listened to• provide excellent teaching and an engaging curriculum to meet the needs of all children• teach your child to respect and uphold British values*• provide as much support as we can to help your child meet their full potential• provide opportunities for your child to practise what they have learnt in school at home• regularly share the progress of your child, through books being sent home, online reporting, regular parent consultation meetings• support your child to develop a moral and ethical compass for life enabling them to grow up to be the best person they can be• achieve high standards of behaviour by providing opportunities for children to act restoratively to develop positive social relationships, promote self-worth and develop a sense of responsibility• respect the confidentiality of information regarding each child• communicate in an open and clear way• provide information to you about our school, including relevant policies, meetings, and events by keeping our website up-to-date, emailing a weekly bulletin and updating an annual calendar of events at regular intervals.	<ul style="list-style-type: none">• treat all pupils, parents and carers, visitors and staff members with kindness and respect• make sure my child attends school regularly and arrives at school on time wearing school uniform (or PE kit on the appropriate day)• report any absences to school and keep us updated regarding pupil's health• support pupils to complete home learning successfully• keep school updated of family contact details• let the school know of any concerns or worries that may be affecting my child's learning, behaviour or ability to do home learning, as this can then be resolved quickly• support Manston Primary's values and vision by encouraging my child to develop a positive attitude, to take risks in learning and try their best in all they do• support the school's restorative behaviour policy by speaking with my child about issues and how to resolve them appropriately• attend meetings with my child's teacher and other staff• put in place any agreed actions or measures• support and work with the school to ensure that the restorative behaviour policy of the school is maintained• respect the confidentiality of each child• communicate with school in an open and clear way• regularly read information on the weekly newsletter, website, and the online calendar so that I am aware of important details, relevant policies, meetings, events, and information about my child.	<ul style="list-style-type: none">• follow our school rules:<ul style="list-style-type: none">○ We have kind hands and feet○ We do as we are asked○ We treat everyone with kindness and respect○ We always do our best• come to school regularly and on time• wear school uniform (or PE kit on appropriate days), be tidy in appearance and hygienic• uphold British values• accept responsibility for the things that I do• be responsible for my school and home learning• take good care of the building, equipment, and school grounds• remember to bring reading books, homework, and letters to school as needed• reflect on my behaviour and learning and learn from all experiences• tell a member of staff if I am worried or unhappy

*British Values at Manston Primary: Democracy, The rule of law, Individual liberty and Mutual respect for all faiths and beliefs

Equipment

Each day children will need to bring:

- A named water bottle
- Named coats, hats, gloves suitable to the weather
- Homework
- Reading book

Pupils do not need:

- Pencil cases
- Toys or games
- School staff will not spend time looking for items that are not named.

Attendance.

- Our pupils have excellent attendance, and this is something we want to keep improving.
- If your child is absent, please ring, email or speak with a member of staff in the office to let them know the details of the absence.
- Please be reminded that school cannot authorise holidays in term time and any applications for exceptional leave must be made by filling in a form from the office.
- School starts at 08:50 am each day and finishes at 3:15pm
- Further details including our full policy can be found on our school website.
- Please note that new legislation about term time holidays came into force in August 2024.

New National Penalty Notice Framework

(unauthorised school absence)



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The following changes will come into force for Penalty Notice Fines from 19th August 2024 across the whole of England

- Schools **MUST** consider a penalty notice for 10 unauthorised sessions (usually 5 school days) within a rolling 10 school week period of time (these sessions do not have to be consecutive and can be made up of any unauthorised absences and can span different terms and school years).
- Penalty Notices are issued per parent, per child (For example, if there are 3 children in a family, each parent may receive 3 separate penalty notices).

National Penalty Notice Framework (offences in a three year rolling period)

First Offence	Second Offence	Third Offence (or any further offences within 3 years)
The first penalty notice will be issued at £160 per parent if paid within 28 days (this will be reduced to £80 if paid within 21 days)	The second penalty notice will be issued at £160 per parent if paid within 28 days (this will not be reduced)	A penalty notice will not be issued, and the case will be considered for potential legal action. This can result in a criminal record and fines of up to £1,000 plus costs.

Frequently Asked Questions

- What is the Phonics Screening Check and how can I support my child?
- How is learning in Year 1 different from Reception?

Data Checking

Please check/update the details we hold for your child to ensure we have:

- At least 2 emergency contacts
- Current emails/ addresses
- Up to date medical information
- You can do this by emailing the school office or updating details on the Arbor App.



Any Questions?

School Email: manston.primary@manston.leeds.sch.uk

Class teacher email: lucy.millington@manston.leeds.sch.uk

Do not hesitate to get in touch if you have any questions or need some support.